

MINUTES

Jefferson County Transportation Committee  
Jefferson County Clerk & Recorder Meeting Room

July 16, 2025  
Annual Meeting

Attendees in person:

Sarah Eyer (Jefferson County Superintendent of Schools)  
Corey Kirsch (Jefferson County Commissioner)  
Sandra Hayes (Harlow's Bus Service - Boulder)  
Mike "Bear" Taylor (Jefferson County Road Department)  
Lorie Carey (Jefferson High School JHS)

Attendees via zoom:

Dave Selvig (Boulder Elementary School BES)  
Daryl Mikesell (Clancy Elementary School CES)  
Millisa Haas (Harlow's Bus Service - Boulder)  
Ralph Jones (Harlow's Bus Service - Whitehall)

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| CALL BOARD TO ORDER   | Ms. Eyer called the meeting to order at 1:04 p.m.  |
| INTRODUCTIONS   | Ms. Eyer made introductions.   |
| CALL FOR APPROVAL OF 2024 MINUTES   | Mr. Mikesell moved to approve the minutes from the June 26, 2024 meeting. Mr. Selvig seconded the motion, which passed unanimously.<br><br>Lorie Carey and Sarah Eyer. There were no new items to review nor changes to approve  |
| REVIEW REQUIRED OPI FORMS AND REGULATIONS   |  |
| DISCUSSION AND CLARIFICATION OF BEST PRACTICES: PARENT/STUDENT BUS CONTRACTS, ROSTERS, RADIO, ELIGIBLE RIDERS, EXCEPTIONS, CHAIN OF COMMAND | One suggestion was made for the contractors to convey to their drivers to reduce the unnecessary chatter on their radios.  |
| DISCUSSION AND APPROVAL OF SCHOOL DISTRICT BUS ROUTES   | JHS will have a change in 2 routes. The MT City route will come down the frontage road to pick up a student rather than have the Blue Sky bus do so. This will eliminate a "crossing the road" stop. JHS will be adding a route for 2 students with additional transportation needs. This route will begin at the MT City School at 7:20 a.m. for one student to be taken to JHS. The bus will return to MT City School to pick up the second student at noon. Both students will return to MT City after school on the same bus. Mr. Selvig moved to approve these two (2) changes. Mr. Mikesell seconded the motion, which passed unanimously. Depending upon the decision made concerning the Basin area students, Harlow's will be making accommodations if needed. Mr. Jones stated that there were no changes necessary in Whitehall. He added that he's working to enter his data in the Google My Maps app. When he is finished and has the bugs worked out, he will share it with the county and the Boulder section of Harlow's. Cardwell will submit their transportation information to Ms. Eyer who will then send emails to members of the transportation committee. |

DISCUSSION AND APPROVAL OF INDIVIDUAL TRANSPORTATION CONTRACTS

JHS board of trustees approved 2 individual transportation contracts for 2 families living in Elk Park and whose children attend Butte schools. Ms. Carey moved to approve the contracts. Ms. Hayes seconded the motion, which passed unanimously.

CHANGES IN EXISTING ROUTES NOT ON CURRENT LIST WILL BE DISCUSSED AND MAY BE APPROVED

MT City School will be reducing 3 routes to 2. The students on the eliminated route will be split between the other two routes. A question was raised about the responsibility of Sawmill Road. No decision has been made and is not expected soon.

REVIEW BUS DRIVER LISTS

Whitehall Harlows has filled its bus driver roster. Boulder Harlows has a few positions available.

DISCUSSIONS ABOUT BUS SCHEDULES AND BUS ROUTES WITH ROAD DEPT. (CLARIFICATION MAY BE NEEDED.)

A short discussion about the plowing of turn-around areas was held. Wicks, Corbin Road, and Muddy Dog were mentioned.

OTHER

Ms. Hays submitted a list of 6 turn-around areas in the north end of the county that needed signs. Park Lake, JHS turn around in Jefferson City, Wicks, Swimming Hole, Big Sky Acres, and Jackson Creek at Owl Court. Swimming Hole is on a state highway rather than a county road. Mr. Jones said that the south end of the county had a few stops on State Highways 69, 2, and 55 that need signs. Ms. Eyer will contact the state highway department to address the state highway signs. At the previous meeting a discussion about the responsibility of sign installation was held. The schools, by law, are not responsible for the installation of the signs. Mr. Kirsch asked if the schools had funds for the purchase of signs as suggested last year.

Ms. Eyer asked how many of the buses currently have seatbelts. She indicated that the cost to retrofit a bus with belts has significantly dropped. The four (4) buses that serve MT City are the only ones with seatbelts. Ms. Hayes stated that there are pros and cons about belts in buses.

Ms. Haas invited principals, athletic directors, road crew members, commissioners, and others to attend Harlow's in-service day training for drivers.

ADJOURNMENT

The meeting adjourned at 1:33 p.m.