

JEFFERSON COUNTY COMMISSIONERS
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CORY KIRSCH, CHAIR

LEONARD WORTMAN

BOB MULLEN

**PROCEEDING OF THE BOARD OF COMMISSIONERS
COUNTY OF JEFFERSON, STATE OF MONTANA
June 27, 2017**

Present: Commissioners Kirsch, Wortman and Mullen; LaDana Hintz, County Planner; Drew Dawson, BTAC; Jan Anderson, *Boulder Monitor*

The meeting was called to order and opened with the Pledge of Allegiance.

CORRESPONDENCE

Commissioner Kirsch noted the receipt of an e-mail from Bill Lloyd with Great West regarding the payment for Tamietti for the work done on the Kountz Road bridge.

Commissioner Mullen moved to pay \$18,091.10 as recommended, and authorize Bill Lloyd to contact Tamietti to settle the dispute up to that amount. Commissioner Kirsch seconded and called for discussion. Commissioner Wortman stated that he is not really liking negotiating; this amount is our final and best offer.

CALENDAR REVIEW

- 6/27 Meeting with Helena National Forest - 3:30
Clancy Water & Sewer board - 6:30
- 6/28 Meeting with Doug Mitchell - Department of Corrections - 3:30
- 6/29 Survey review - 1:30
RMDC Finance Committee - 3:00
RMDC Board meeting - 4:00
Workshop regarding raising fruit - 5:30 - York Road
- 6/30 Red Rocks field trip - 8:45

COMMISSION REPORTS

Commissioner Mullen reported that he attended the Center for Mental Health meeting in Great Falls on Monday. They continue to do very well financially.

Commissioner Mullen reported on the Head Start program in Whitehall. They are contacting families that don't have their paperwork in; they need 14 students to do the program next year. They would like \$10,000 from the County to support the program. Commissioner Wortman stated that he would be fine to committing to the money if they would agree to a long-term contract.

Commissioner Mullen reported on the meeting with Department of Commerce. The person they met with kinda promised that we would get a check the next time we met and there would be a ten-year window in which to use it, and it is all different now. He will see what happens in the meeting tomorrow.

Commissioner Mullen stated that some time ago Jerry Flege came to us to do a transportation study. He suggested that he be contacted to bring his proposal to the transportation committee that is meeting on July 11th. Commissioner Kirsch stated that he sits on this board and will try to attend around the scheduled budget meetings.

Commissioner Kirsch reported that he meet with Karen Wandell the Health nurse regarding the PHEP fund. There is money in the fund that needs to be disbursed. She is looking into a way to disburse the funds to emergency responders in the county.

SUBDIVISION REVIEW

FINAL PLAT REVIEW - AMENDED PLAT LOT 1A OF AMENDED PALMER MINOR LOT 1 MINOR SUBDIVISION

LaDana Hintz, County Planner, stated that the subdivision received preliminary approval in 2015, was granted a one-year extension in 2016 and came in March requesting a six month extension. All of the conditions of approval have been met and the survey review committee has reviewed. She recommended that final plat approval be granted.

Commissioner Wortman moved to grant final plat approval. Commissioner Mullen seconded. The motion carried unanimously.

ITEMS FOR COMMISSIONERS' ACTION OR REVIEW

PUBLIC HEARING - BUDGET TRANSFER - MUSEUM BOARD

Commissioner Mullen presented a print-out of the current Museum Board budget. They have \$2,000 left in the budget, but they have overspent in the payroll line items, as well as several others.

Commissioner Kirsch called the public hearing to order and called for comments.

Paul Backlund, Museum Board Chair, stated that the board did a salary increase in October.

Hearing no further comment, Commissioner Kirsch closed the public hearing.

RESOLUTION 17-2017 BUDGET TRANSFER

Commissioner Wortman moved to approve the resolution as follows. Commissioner Mullen seconded. The motion carried unanimously.

RESOLUTION 17-2017

BUDGET AMENDMENT - MUSEUM BOARD

WHEREAS, the Board of County Commissioners may approve and adopt a resolution amending a final budget when shortfalls in anticipated and budgeted revenues occur that, unless reductions in appropriations are made, will result in expenditures for the year exceeding the actual revenues and cash balances available for the year; and

WHEREAS, a public hearing was properly noticed in accordance with county policy. Such notice was published in the June 14th and 21st editions of the *Boulder Monitor*, to hold a public hearing on June 27, 2017 at 2:00 p.m. in the meeting room of the Clerk and Recorder building in Boulder, Montana; and

WHEREAS, Fund 2360 Account 460452 Objects 115-145, Museum wages, was under budgeted for fiscal year 2016-2017 due to a wage increase; and

WHEREAS, the public was provided the opportunity to comment on the proposed budget amendment and no public opposing comments were received.

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners of Jefferson County hereby direct the Clerk and Recorder to make the following adjustments:

Decrease the following budget line item:

Account 460452		
Object	350	\$2,555.49

Increase the following budget line item:

Account 460452			
Object 115	\$2,348.99		
141	18.88		
143		179.67	
145	7.95		

DATED this 27th day of June, 2017.

ATTEST:

BONNIE RAMEY

CLERK AND RECORDER

CHAIR

CORY KIRSCH,

COMMISSIONER

LEONARD WORTMAN,

BOB MULLEN, COMMISSIONER

RESOLUTION 18-2017 JOINT RESOLUTION WITH THE CITY OF BOULDER AND
JEFFERSON COUNTY TO FORM THE BOULDER DEVELOPMENT FUND BOARD

Commissioner Kirsch read the resolution as follows:

RESOLUTION 18-2017

**JOINT RESOLUTION WITH THE CITY OF BOULDER AND JEFFERSON COUNTY
TO FORM THE BOULDER DEVELOPMENT FUND BOARD**

WHEREAS, Boulder has for over 125 years served the State of Montana by providing and supporting services for individuals with intellectual and/or other disabilities; and

WHEREAS, the Montana Developmental Center (MDC) and its predecessors have been a vital source of employment and a major driver of the community's economy for that time; and

WHEREAS, the 2015 Montana Legislature adopted and the State enacted SB411 to close the MDC, leading to a serious reduction of about 250 jobs in a community of around 1300; and

WHEREAS, citizens of Boulder and the surrounding area, working through a variety of efforts including Making Boulder’s Future Bright, have identified a vision for the future along with specific projects and overall guiding principles; and

WHEREAS, those citizens desire to carry out that vision to ensure an economic future and community vitality; and

WHEREAS, the Montana Legislature has appropriated \$500,000 for the “Boulder Development Fund” to assist with the community’s efforts to help mitigate impacts from the closure of the MDC by the adoption of SB411 in 2015; and

WHEREAS, a structure needs to be in place to provide broad-based citizen input to the City of Boulder in the expenditure and tracking of those funds if approved by the Legislature.

NOW, THEREFORE, BE IT RESOLVED, that the City of Boulder and Jefferson County and their partners, including representation from the Jefferson Local Development Corporation/MSU Extension, Boulder Area Chamber of Commerce, Boulder Transition Advisory Council, and local public schools, will form the “Boulder Development Fund Board” (Board) to provide advice and consultation to the City of Boulder in its expenditure of the “Boulder Development Fund” and to assist the City of Boulder with tracking the expenditure of the funds and making reports to the public.

BE IT FURTHER RESOLVED that Board shall be formed as soon as practical, but no later than August 15, 2017 and its duties shall include but not be limited to:

- Providing input and advice to the City of Boulder regarding the expenditure of the Boulder Development Fund consistent with the community vision as developed through BTSC/Study Circles (Attachment I), with the nine (9) action strategies (Attachment II), with the Boulder Master Plan available on www.makingbouldersfuturebright.com
- Tracking the expenditure of the Boulder Development Fund, maintaining public records of their work and assisting the City of Boulder with the preparation and release of an annual report to the public.

DATED this 27th day of June, 2017.

ATTEST:

BONNIE RAMEY
CLERK AND RECORDER

CHAIR

CORY KIRSCH,

COMMISSIONER

LEONARD WORTMAN,

BOB MULLEN, COMMISSIONER

Commissioner Mullen moved to approve the resolution. Commissioner Wortman seconded. The motion carried.

APPOINT INTERIM SUPERINTENDENT OF SCHOOLS

Commissioner Mullen stated that he sat in on the interview with Anika McCauley, and we are very lucky to have her apply. Apparently, she has wanted the position for years. The entire interview committee has recommended her appointment.

Commissioner Mullen moved to appoint Anika McCauley as interim Superintendent of Schools. Commissioner Wortman seconded. The motion carried.

APPROVAL OF CDBG PLANNING GRANT APPLICATION

Commissioner Wortman explained that this is for capital improvements. Everything will be surveyed, so we have the information when it comes time to do a capital improvement project.

Commissioner Mullen moved to approve submission of planning grant application. Commissioner Wortman seconded. The motion carried.

RESOLUTION 19-2017 RESOLUTION AUTHORIZING THE SUBMITTAL OF A CDBG PLANNING GRANT

Commissioner Kirsch read the resolution as follows:

RESOLUTION 19-2017

A RESOLUTION OF JEFFERSON COUNTY TO AUTHORIZE THE SUBMISSION OF AN APPLICATION FOR PLANNING GRANT FUNDING FROM THE MONTANA DEPARTMENT OF COMMERCE COMMUNITY DEVELOPMENT BLOCK GRANT

PROGRAM FOR A CAPITAL IMPROVEMENT PLAN

WHEREAS, Jefferson County is applying for financial assistance from the State of Montana’s Community Development Grant (CDBG) Program to prepare a Capital Improvement Plan; and

WHEREAS, Jefferson County has the legal jurisdiction and authority to construct, finance, operate, and maintain its infrastructure, facilities, and buildings;

NOW, THEREFORE, BE IT RESOLVED that Jefferson County agrees to comply with all Federal laws and regulations and the requirements described in the CDBG Application Guidelines and the CDBG Project Administration Manual.

BE IT FURTHER RESOLVED that Jefferson County commits to provide \$16,667.00 in matching funds as proposed in the CDBG application; and

That the County Commissioners are authorized to submit this request to the Montana Department of Commerce, on behalf of Jefferson County, to act on its behalf and to provide such additional information as may be required.

PASSED AND APPROVED by the Board of Commissioners of Jefferson County at a regular meeting thereof held on the 27th day of June, 2017.

ATTEST:

BONNIE RAMEY
CLERK AND RECORDER

CORY KIRSCH,
CHAIR

COMMISSIONER

LEONARD WORTMAN,

COMMISSIONER

BOB MULLEN, COMMISSIONER

Commissioner Mullen moved to adopt the resolution. Commissioner Wortman seconded. The motion carried.

RESOLUTION 20-2017 SETTING SALARIES FOR ELECTED OFFICIALS

Commissioner Kirsch read the resolution as follows:

RESOLUTION 20-2017

SALARIES OF COUNTY OFFICIALS

WHEREAS, the County governing body shall, by Resolution, on or before August 1 of each year, adjust and uniformly fix the salaries of the County Clerk and Recorder, County Treasurer, County Superintendent of Schools, County Sheriff and Clerk of District Court based upon the recommendations of the County Compensation Board provided for in §7-4-2503 (4), MCA; and

WHEREAS, the Compensation Board has recommended the following:

- That the Clerk and Recorder be compensated for election duties in the amount of \$2,000.00.
- That the Clerk and Recorder be compensated an additional \$3,000.00 for assessor duties.
- That the Clerk and Recorder be compensated an additional \$2,000.00 for County Surveyor duties.
- That the Sheriff be compensated an additional \$4,900.00 for coroner duties.
- That the Treasurer and Clerk of District Court be compensated an additional \$2,000.
- That the Elected Officials receive a 2% increase on the base salary of FY 2016-2017 for the 2017-2018 fiscal year.

NOW, THEREFORE, BE IT RESOLVED, that the base salaries for the elected officials of Jefferson County for fiscal year 2017-2018 be established as follows:

County Clerk & Recorder/Assessor/Election Administrator \$59,296.84 (plus existing longevity)
County Treasurer

	\$59,296.84 (plus existing longevity)
Clerk of District Court	
	\$59,296.84 (plus existing longevity)
Superintendent of Schools - half time	\$29,648.42 (plus existing longevity)
County Sheriff/Coroner	
	\$59,296.84 (plus existing longevity)
County Commissioners	
	\$59,296.84 (plus existing longevity)
County Attorney	
	\$113,458.61 (plus existing longevity)

BE IT FURTHER RESOLVED, that the County Commissioners and the Sheriff shall receive an additional \$2,000.00 and the Superintendent of schools will receive an additional \$1,000.00 (as a half-time position) as provided by law. The State Department of Justice pays a portion of the County Attorney's salary.

DATED this 27th day of June, 2017.

ATTEST:

BONNIE RAMEY
CLERK AND RECORDER

CORY KIRSCH,
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Commissioner Wortman moved to adopt the resolution. Commissioner Mullen seconded. The motion carried.

RESOLUTION 21-2017 SETTING THE SALARY OF THE JUSTICE OF THE PEACE

Commissioner Kirsch read the resolution as follows:

RESOLUTION 21-2017

SALARY OF THE JUSTICE OF THE PEACE

WHEREAS, pursuant to §3-10-208, MCA, the Board of County Commissioners is required to set the salary for the Justice of the Peace by resolution; and

WHEREAS, §3-10-207, MCA requires that the salary of the Justice of the Peace be set at a level not less than the salary received by the District Clerk of Court; and

WHEREAS, §3-10-208, MCA required the office hours be designated by the Board of Commissioners by resolution; and

WHEREAS, MCA allows for the Justice of the Peace to receive an additional \$2,000 in compensation;

NOW, THEREFORE, BE IT RESOLVED, that the Justice Court office shall be open to the public for transaction business from 9:00 a.m. to 12:00 (noon) and from 1:00 p.m. to 5:00 p.m. every day of the year except holidays, Saturdays and Sundays. Staff will report at 8:00 a.m.

BE IT FURTHER RESOLVED that the salary for the Justice of the Peace for fiscal year 2017-2018 be set at \$59,296.84, plus existing longevity.

DATED this 27th day of June, 2017.

ATTEST:

BONNIE RAMEY
CLERK AND RECORDER

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Commissioner Wortman moved to adopt the resolution. Commissioner Mullen seconded. The motion carried.

APPOINT BOARD MEMBER

Commissioner Kirsch noted the receipt of an application from Sue Pacini to serve on the DUI Task Force.

Commissioner Wortman moved to appoint Sue Pacini to the DUI Task Force. Commissioner Mullen seconded. The motion carried.

DISCUSS AND DECIDE ON FACILITY CONSTRUCTION ISSUES

Commissioner Wortman stated that the Sugar Beet Row project is nearly completed, with the exception of 120 feet in one section and 30 feet in another section that they need to excavate and install new pipe. The old pipe had sagged down too much to line. This won't be much of an increase to the cost of the project. He noted that they had a nice sewer party Saturday night.

Commissioner Kirsch stated that he is still in the process of working with Steve on the ThinkONE billing. He has been working on a narrative which Steve will present to the insurance company as the County Attorney. He also got an e-mail from Great West today that the permit has been approved.

MEETING ADJOURNED

ATTEST:

BONNIE RAMEY

CLERK AND RECORDER

CHAIR

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