

JEFFERSON COUNTY COMMISSIONERS  
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ROBERT MULLEN, CHAIR

LEONARD WORTMAN

CORY KIRSCH

**PROCEEDING OF THE BOARD OF COMMISSIONERS  
COUNTY OF JEFFERSON, STATE OF MONTANA  
January 3, 2017**

**Present:** Commissioners Mullen, Wortman and Kirsch; LaDana Hintz, County Planner; Paul Backlund, Mark Taylor

The meeting was called to order and opened with the Pledge of Allegiance.

**CALENDAR REVIEW**

- 1/3 Trails map sub-committee meeting - C&R building - 6:00
- 1/4 Mental Health Local Advisory Council - 2:00
- 1/5 BTAC - Boulder City Hall - 8:00
- RMDC Executive Board meeting - noon
- Elkhorn Working Group - 2:00
- Fair board meeting - 7:00

**COMMISSION REPORTS**

Commissioner Kirsch reported that he attended the Clancy Water and Sewer district meeting on Tuesday night. Megan announced that Montana Tech is going to do a groundwater study in the area.

Commissioner Kirsch reported on the survey review committee meeting held on Thursday. He noted that Stony Brook is working to get three more units approved through DEQ.

Commissioner Wortman reported that it was looking to be pretty quiet last week, but then there were ice issues in the Whitehall area. Pipestone Creek has a tremendous amount of trees across it, willows in it, dams, etc. which caused an ice jam. Thursday night they opened up a small area to try to drain some water off, and decided the next day to get an excavator to open up the creek. Doug Dodge was working on permits and Kip Kiem brought in an excavator. He stated that it was a cooperative effort that worked well.

Commissioner Mullen reported that they conducted interviews for the maintenance position. Five very qualified individuals were interviewed and one was hired.

### **SUBDIVISION REVIEW**

#### **FINAL PLAT REVIEW - ELKHORN CROSSING MINOR SUBDIVISION**

LaDana Hintz, County Planner, reported that all conditions of approval have been met.

Commissioner Wortman moved to approve the final plat for the Elkhorn Crossing Minor Subdivision. Commissioner Kirsch seconded. The motion carried.

### **ITEMS FOR COMMISSIONERS' ACTION OR REVIEW**

#### **ELECT PRESIDING OFFICER**

Commissioner Wortman moved to appoint Commissioner Kirsch. Commissioner Mullen seconded. The motion carried.

#### **RESOLUTION 01-2017 SETTING MEETING DAY FOR BOARD OF COUNTY COMMISSIONERS**

Commissioner Kirsch read the resolution as follows:

### **RESOLUTION 01-2017**

#### **SETTING MEETING DAY FOR BOARD OF COUNTY COMMISSIONERS**

**WHEREAS**, the governing body of the County will, by resolution, establish a regular meeting date and notify the public of that day; and

**WHEREAS**, the governing body of the County, except as may be otherwise required of them, may meet at any time for the purpose of attending to County business; and

**WHEREAS**, the Board of County Commissioners of Jefferson County, Montana has determined that every Tuesday at 1:30 p.m. is the best time for their regular meeting for the purpose of conducting its official business; and

**WHEREAS**, it was further determined that claims would be approved every Tuesday morning and that the Commission will meet with the Road Supervisor for departmental updates

and with individual department heads starting at 9:00 a.m. on Tuesdays as needed.

**NOW, THEREFORE, BE IT RESOLVED** that every Tuesday at 1:30 p.m. of each week will be the regular meeting date and time, effective the 1<sup>st</sup> day of January 2017, and that every Tuesday morning of each week starting at 9:00 a.m. will be the time set for claims approval and Road and other department updates. Roberts Rules of Order shall be adhered to at these meetings.

**BE IT FURTHER RESOLVED**, that the policy providing for public participation on public meetings as stated in Resolution 05-2004 will be continued.

**DATED** this 3<sup>rd</sup> day of January, 2017.

The Commissioners discussed the wording for Tuesday morning meetings. This will be researched further and will be placed on a future agenda.

#### RESOLUTION 02-2017 ESTABLISHING OFFICE HOURS

Commissioner Kirsch read the resolution as follows:

#### **RESOLUTION 02-2017**

#### **RESOLUTION ESTABLISHING OFFICE HOURS**

**WHEREAS**, §7-4-102, MCA, stated that, unless otherwise provided by law, each officer shall keep the officer's office open for the transaction of business during the office hours determined by the governing body; and

**WHEREAS**, the Commission has consulted with the Elected Officials to determine their office hours; and

**WHEREAS**, other county offices, excluding Elected Officials, may require different office hours based upon the number of employees and availability, but that public access to staff and public documents must be maintained as best county department budgets permit.

**NOW, THEREFORE, BE IT RESOLVED**, that all Jefferson County Elected Official's offices shall be open between 8:00 a.m. and noon and 1:00 p.m. and 5:00 p.m. with the following exceptions:

County Attorney's Office	8:30 a.m. to 4:30 p.m.
Justice Court	9 a.m. to noon, 1 p.m. to 5 p.m.
Treasurer's Office	8 a.m. to 5 p.m.

Sheriff's Office  
County Superintendent of Schools

open 24 hours a day  
Mon & Tues 8 a.m. to noon, 1 p.m. to 5 p.m.  
Wed 8 a.m. to noon

**DATED** this 3<sup>rd</sup> day of January, 2017.

**ATTEST:**

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**BONNIE RAMEY**  
**CLERK AND RECORDER**

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**BOB MULLEN, CHAIR**

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**LEONARD WORTMAN, COMMISSIONER**

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**CORY KIRSCH, COMMISSIONER**

Commissioner Wortman moved to adopt the resolution. Commissioner Mullen seconded. The motion carried.

RESOLUTION 03-2017 SETTING PER DIEM AND MILEAGE RATES

Commissioner Kirsch read the resolution as follows:

**RESOLUTION 03-2017**

**SETTING PER DIEM RATES AND MILEAGE CLAIM**

**WHEREAS**, the governing body of the County shall, by resolution, establish a per diem rate for mileage reimbursement for in-state and out-of-state; and

**WHEREAS**, the governing body of the County shall, by resolution, establish rates for in-state and out-of-state meal reimbursements and in-state and out-of-state lodging reimbursements.

**NOW, THEREFORE, BE IT RESOLVED**, the following rates shall be set for reimbursement of mileage and meal reimbursement, and lodging:

Standard mileage will be 53.5 cents per mile up to 1,000 miles, and will be 50.5 cents thereafter.

State lodging rate of \$77 plus tax, other than those specifically listed as high cost areas: Gallatin County, Silver Bow County, Lewis and Clark County, Missoula County, Lake County and Flathead County. Out-of-state lodging rates are subject to the federal per diem rates set by the US General Services Administration by state.

Meal reimbursement shall be as follows:

In-state:

Morning meal, between 12:01 a.m. and 10:00 a.m. is \$8.00  
Midday meal, between 10:01 a.m. and 3:00 p.m. is \$9.00  
Evening meal, between 3:01 p.m. and 12 midnight is \$15.00

Out-of-state:

Morning meal, between 12:01 a.m. and 10:00 a.m. is \$10.00  
Midday meal, between 10:01 a.m. and 3:00 p.m. is \$14.00  
Evening meal, between 3:01 p.m. and 12 midnight is \$21.00

**DATED** this 3<sup>rd</sup> day of January, 2017.

**ATTEST:**

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**BONNIE RAMEY  
CLERK AND RECORDER**

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**BOB MULLEN, CHAIR**

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**LEONARD WORTMAN, COMMISSIONER**

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**CORY KIRSCH, COMMISSIONER**

Commissioner Wortman moved to adopt the resolution. Commissioner Mullen seconded for discussion. Commissioner Mullen stated that he objects to the rate that we will pay for in-state meals. He feels that the current rate is adequate, as do most of the other counties in the state. Commissioner Wortman stated that this rate hasn't changed since anyone can remember. He feels that we should support our employees as much as possible. Commissioner Kirsch stated that he agrees with Commissioner Wortman; the rate hasn't changed in over 20 years, and the few dollars extra is worth it to support our employees. The motion carried, with Commissioners Kirsch and Wortman voting aye and Commissioner Mullen voting nay.

DISCUSS AND DECIDE ON FACILITY/CONSTRUCTION ISSUES

Commissioner Kirsch stated that he got a call from ThinkONE. They want to wait until further into winter to scope the sewer line again. He noted that there have been no problem from the recent cold spell.

**MEETING ADJOURNED**

**ATTEST:**

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**BONNIE RAMEY**  
**CLERK AND RECORDER**

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**BOB MULLEN, CHAIR**

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**LEONARD WORTMAN, COMMISSIONER**

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**CORY KIRSCH, COMMISSIONER**